



City of Westworth Village
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FINANCE COMMITTEE MEETING MINUTES

JULY 14, 2015
TIME: 6:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:	Steve Beckman	Chair
	Jill Patton	Member
	Mike Coleman	Member
	Carlos Zavala	Member
	Tony Yeager	Mayor, Ex-Officio Member
	Roger Unger	City Administrator
	Carol Borges	City Secretary
	Kevin Reaves	Police Chief
	David Curwen	Director of Community Development
	Sterling Naron	Parks & Golf Operations Supervisor
	Ryan Studdard	Bldg Insp/Code Enf
	Brandy Barrett	Admin Assistant
	Melva Campbell	P&Z Chair
	Al Dias	P&Z Member
ABSENT:	Nick Encke	Member

CALLED TO ORDER at 6:01pm by Chairman Steve Beckman.

Action Items:

- I. Approval of Minutes** from Finance/Audit Committee Meeting on June 9, 2015.
 - **MOTION** made by Mike Coleman. **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays
- II. Review and discuss FY 2014-2015 YTD Disbursements & Variance Reports.**
 - City Administrator Roger Unger discussed the year-to-date disbursements and variances. Walmart sales tax revenue is down, as previously discussed. HCGC has struggled, mostly due to weather, and will likely end in the 'red' this fiscal year. Water revenue is also down due to rains. HC and water dept are both enterprise funds and fluctuation can be expected. In contrast, the sewer fund is mostly static as it is not impacted by weather; usage is consistent. Development throughout the City is beginning. The Nichols project is moving along with three high-end builders selected to construct the (now) 69 lots, each estimated to be million dollar properties. Roger projects an increase of \$1M in combined ad valorem and sales tax revenues over the next three years.

III. Receive presentation on PD capital improvements and compensation package. [PPT]

- Chief Reeves presented his proposal for capital purchases of a Speed Trailer [\$16K initial cost plus \$1500 annually] and License Plate Readers [average \$28K/year over the next three years]. Much discussion ensued with respect to the need, cost, usage, storage and security of both items. Mike Coleman stated both items presented require degrees of operational and political consideration. The Council has to meet the needs of the community while maintaining fiduciary responsibility. The police dept must be given the means to fight crime through the purchase and use of 'necessary' equipment. These items are not currently in the budget and would be added if the Committee and Council directed staff to do so prior to the final budget presentation and adoption in September. Steve Beckman recommended the Committee consider these items further at the next meeting, after everyone has a better view of the total budget.
- The Chief's proposed police dept (including dispatchers) compensation package includes certification, degree, and bilingual pay, at a budget increase of \$30K – a \$7000 net increase over an across the board 2% COLA rate increase. Roger stated the increase includes retirement, Medicare, and workers' comp costs that are based on total compensation. Jill Patton asked if other employees would be eligible for bilingual pay. Jill wants to ensure bilingual skills will be tested annually in order to maintain individual pay rates. Discussion included if the only specific languages would be covered and not pay for a language that would not bring value to city services. Chief Reeves stated concerns over discrimination but believes goals can be achieved as preferred by the Committee and Council. Steve Beckman would like more information on the procedures of annually evaluating skills. Roger stated the logistics would be added to the Employee Handbook as part of the Mayor's annual review. No action was taken on the salary discussion, but consensus is in agreement. The proposal will be included in the final budget for Council action in September.

IV. Review and discuss FY 2015-2016 Preliminary Police Dept Budget and the Adopted CCPD Budget.

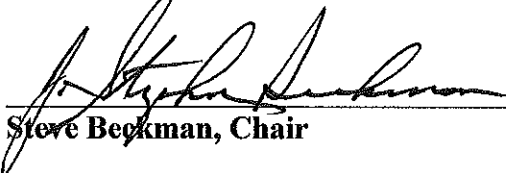
- Chairman Beckman stated changes in the proposed budget compared to the current year are almost entirely noted in the compensation package. Roger stated without the package the police budget is within 1% of last year's budget. All budgets have stabilized; revenue is expected to increase over the next two to five years, and associated costs will rise in tandem.

V. Set next meeting date. Proposed date is August 11th at 6pm.

- The golf course budget will be presented in August. Final adoption will be on the September Council agenda.

ADJOURNED at 7:24pm by Chairman Beckman.

MINUTES APPROVED on this, the 11 day of August, 2015.


Steve Beckman, Chair



ATTESTED TO BY:


Carol Ann Borges, City Secretary